

Course Name: Accident Investigation

Course Description: The objectives of this course are to:

- Recognize the importance of identifying, reporting and analyzing incidents;
- Effectively/appropriately investigate incidents;
- Determine primary/root cause of incidents; and
- Implement incident reporting/documentation/ and tracking procedures.

Target Audience: This course is designed for health and safety officers and anyone else who may have to investigate accidents and incidents.

Course Outline: This course addresses the following topics:

- Importance of systematic investigating
- Key definitions
- Barriers to reporting incidents
- Heinrich's triangle
- Cost of accidents/incidents
- Indirect costs
- Incident response process
- Open-ended, no-fault questions
- Identifying causal factors
- Incident investigations
- Identifying causes
- Five "why's" pattern
- Cause and effect method
- Solution killers
- Follow-up

Length of the Course: 1 day

Course Location: At a location suitable for the client.

Course Evaluation and Certification: All participants will receive a JWTI Certificate of completion.

Course Pre-requisites: The client will be requested to send JW examples of accidents that have occurred in the participating organisation. These will be blended into a "new scenario" for use during the course in order to make the course meaningful to the participants.

Materials: Will be provided.

Supplementary Reading(s): None.

Jacques Whitford Training Institute



Instructor Information: To be determined.

Course Cost: Dependant upon location and numbers of participants.

Other Important Information: This course can be offered across Canada by certified JWTI instructors.

Available Support Services: If you have any questions, please contact course_admin@jacqueswhitford.com or call Course Admin at JWTI (613) 738-0708 ext. 3204.